

## STEPPING STONES GRANT APPLICATION FORM

Application Date

### IMPORTANT!

**BEFORE** submitting an application, it is essential that you contact us at Tomorrow Today, on (03) 5762 1211 to discuss your proposal to ensure it fits within our eligibility and funding guidelines.

Please note – *applications from for profit organisations and individuals will not be considered.*

Name of Organisation:

Name of contact person for this application:

Position held:

Contact telephone number:

Email address:

Postal address of Organisation/group:

**ABN &/or Incorporation Number:** If you do not have a relevant number, please contact our Executive Officer.

Is your Organisation registered for GST?                      Yes                      No

Is your Organisation a Tax Concession Charity?                      Yes                      No

Does your organisation have Deductible Gift Recipient endorsement?                      Yes                      No

If yes, please provide a copy of your ATO endorsement.

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**Project Title:**

**Grant amount requested:**  
(From \$100 to \$2,000)

**Start date of project:**

**Completion date of project:**

**Select the category which best describes your project:**

Cultural  Education  Environmental  Health  Inclusion  Social  Other

**Identify the area/s your project will address** (more than one can be selected):

- |  |   |
|--|---|
| <input type="checkbox"/> Addressing social disadvantage                              | <input type="checkbox"/> Improving literacy and numeracy                            |
| <input type="checkbox"/> Promoting inclusion and increasing involvement in community | <input type="checkbox"/> Improving student knowledge of careers and career pathways |
| <input type="checkbox"/> Embracing community diversity                               | <input type="checkbox"/> Increasing student wellbeing                               |
| <input type="checkbox"/> Ensuring all children start school ready to learn           | <input type="checkbox"/> Building student aspiration                                |

**Where will the project take place?** (eg, Baddaginnie, East Benalla, or Benalla & District and/or include the approximate size of the district or area)

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**What does your Organisation do?** (Please provide a brief overview. E.g. your purpose, major programs, number of members, number of staff and/or volunteers) **RESPONSE TO BE LIMITED TO 100 WORDS.**

**What would you like the grant for?** (Please describe the project in general, the need it aims to meet and who will benefit) **RESPONSE TO BE LIMITED TO 100 WORDS.**

**List other people or organisations who will be involved in this project:**

**How much will it cost?** (Please provide a project budget. If you require more space, please attach a page) Please attach copies of quotes if relevant.

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Is it part of a bigger project?    Yes            No

Does this amount cover the full project costs?    Yes            No

If no, please list other sources of funding:

How will the project benefit our community?

How will you measure your success? (E.g. Feedback forms, surveys, data change etc.)

## STEPPING STONES GRANT APPLICATION FORM

In signing this application, the below terms are agreed to: -

- I/we acknowledge and understand that all applications become the property of Tomorrow Today.
- I/we agree that Tomorrow Today may provide this application to other potential funding sources.
- I/we agree to inform Tomorrow Today if the group or organisation has a significant change to its operational status or financial situation.
- I/we agree for Tomorrow Today to publish the results of grants funded
- I/we agree, if successful, to communicate with the allocated Tomorrow Today staff member to provide regular updates on project progress. This information may be used in Tomorrow Today's media publications.
- I/we agree, if successful, to return a completed grant acquittal form with photos within 6 months of receipt of funds. If the grant project has not commenced within 6 months, unless otherwise approved, Tomorrow Today may seek a return of grant funds.
- I/we agree, if successful to acknowledge the support of Tomorrow Today in any media, promotions or finished product related to the project. A digital copy of the Foundation's logo is available from [admin@tomorrowtoday.com.au](mailto:admin@tomorrowtoday.com.au)

Signed

Name/title

Date

Applications can be submitted by email, post or in person. Email address will count as signature for applications sent electronically.

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